



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **RAJKIYA MAHAVIDYALAYA KANVAGHATI KOTDWAR (PAURI GARHWAL)**

RAJKIYA MAHAVIDYALAYA KANVAGHATI KOTDWAR LUTHAPUR, P-O-  
KALALGHATI KOTDWAR, DISTT- PAURI GARHWAL UTTARAKHAND  
246149

[www.gdckanvaghati.in](http://www.gdckanvaghati.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**April 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal, Uttarakhand is a co-educational College which imparts education in Arts, Commerce and Science at Graduate Level affiliated to Sri Dev Suman Uttarakhand University, Tehri Garhwal. Our college is a State government College which runs under Directorate of Higher Education, Government of Uttarakhand. It is located in Kanvaghati (Bhabar area of Kotdwar) about 14 km from Kotdwar station. The city is partially connected with rail-route and fully connected with Bus route. The college has been aesthetically developed on a 7330 Sq Meter campus. College was established by the Government of Uttarakhand in the year 2015 bearing the name Government Degree College kotdwar bhabar which was later changed to Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal in the year 2022 on the demand of public. The aim of its establishment was to make quality education accessible to the students especially girls from the economically disadvantaged community of Bhabar area of Kotdwar.

College offer 06, 01, and 05 programs in under graduate courses in Arts, commerce and Science respectively. All these programs have been designed strictly in accordance with the education policy of State Government and Affiliating University which fulfill the need of society not only imparting quality in higher education but also ensuring the inclusive and holistic development of the students. College has gone through various changes in the mode of program offered. Initially College started with the annual mode. Semester System was implemented in the session 2018-2019. Later University on government order withdrew Semester System and imposed annual system in session 2019-2020. Government of Uttarakhand, implemented New National Educational Policy 2020 in 2022 and Semester System is again implemented in the college from current session 2022-2023 with new academic curriculum as per provision specified in NEP-2020 including vocational and co-curricular courses as notified by Affiliating University.

Since inception Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal is continuously upgrading its infrastructure and the academic facilities mainly through donations. Focussing on Value Based Education, through extracurricular activities and outreach programmes College aims to craft a successful career and to promote discipline, healthy outlook and positive attitudes among students towards national, integration and for removal of narrow provincial preferences and prejudices, so that the students are empowered and enabled to discover themselves, explore options, make decisions, take actions thereby transforming learners to become responsible citizens of India. In this regard College moved a step further by starting N.S.S in the College from current session.

Uttarakhand Open University Study Centre have been started from current session in the College Campus providing an array of undergraduate courses like B.A, B.Com and post graduate course M.A. and M.Com.

### **Vision**

Core Vision- Enlightening Students

Add-on-vision- Empowering the local Community

The vision of our college is to provide quality education through the instrument of higher education,

guiding youth especially the rural youth into a well designed creative and progressive path. The vision of the college is to provide the valuable human resource to the society with an aim to develop local community leading to the development of our Uttarakhand as an ideal state in according with global competence.

## **Mission**

The mission of the college is to enhance quality education and providing students with co-curricular activities to inculcate sense of responsibility, character building, and spirit of cooperation, self reliance, efficiency and determination. Overall personality developments through such activities would enable students to meet success under able guidance of academicians. The MISSION of this college is:-

- To provide quality education, academic excellence and integrity.
- To impart leadership qualities to face new challenges.
- To promote the use of modern advanced technology aids such as ICT and other digital initiatives for teaching and learning process.
- To encourage the faculty and students to pursue academic excellence.
- To inculcate the culture of time and work consciousness.
- To sustain a caring, supportive climate throughout the college.
- To enhance the efficiency of the management.
- To inculcate ethical, moral and social values in the mind of educators and students.
- To give chances for the downtrodden and rural masses to attain new heights.
- To build employability resource for students.
- To empower women for community development.
- To enhance the commitment of the faculty and students to the centrality of diversity, social justice and democratic citizenship.
- To motivate and nurture cooperation, tolerance and mutual respect in our nation of diversity.
- To contribute to the socio-economic progress of local community through appropriate (out reach) schemes, thereby ensuring overall development of students.
- To support the students for vertical and horizontal progression.
- Augment all available avenues to develop students for the emerging society.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- Well developed infrastructure, Newly constructed building with clean and fully furnished classrooms, ICT Room , Laboratories , Library, Girls Common room , Seminar hall, staff room etc.
- Disciplined and friendly environment with well defined code of conduct for students and staff along with dress code for students.
- College has dedicated, caring, highly qualified, adaptable, supportive, knowledgeable and experienced faculty.
- Enriched automated library with sufficient books, journals, magazine and well furnished reading room.
- Most of the resources for the College is generated through donations about 90% of furniture and 80% of books in library are arranged through donations.
- No report/complaint received till date regarding ragging, drug consumption, misbehavior, misconduct, gender equality or harassment.

- Overall successful result of student in every session.
- High female student ratio.
- Lift (Elevator) and ramp for physically handicapped students.

### **Institutional Weakness**

- Limited number of programmes offered. Being a State Government College, College depends upon the policies of government to implement new programs. Number of programmes offered needed to be increased.
- Unavailability of computers to support digital/ E- Library. Only two computers available in library for its automation.
- Unavailability of resources to implement vocational and skill development programs.
- Unavailability of computer lab to start the elective paper in various subjects like Commerce, Physics, Mathematics etc.
- Lack of job oriented full time programme.
- Lack of Cafeteria/ Canteen facility.
- Lack of water harvesting system, due to financial constraints.
- Shortage of play ground and no scope of further extension.
- Limited scope of research for students, as college is offering only under graduate courses.

### **Institutional Opportunity**

- Scope of introducing new programmes in under graduate courses and start of post graduate courses, which is the need for local students.
- Research skill and research activities can be increased with the start of PG Classes.
- Majority of students comes from rural background of Uttarakhand. There is a scope of skill based programmes like horticulture, sericulture etc. and tourism and travelling which will be helpful to generate self employment opportunities for them.
- There is availability of computer lab room in our college. Computer lab can be established with the availability of computers systems. With the Establishment of computer lab various elective papers can be started and this will also facilitate the E- library.
- College will soon be able to get permanent affiliation from affiliated university. With the availability of permanent affiliation, college will be able to be listed in UGC- 12 (B). After NAAC Accreditation and listing in UGC- 12 (B), college will be able to generate grants through RUSA and UGC respectively.
- For the welfare of local society, students and faculty can be encourage to undertake projects on issues that local community face.
- There is an opportunity to increase the extension and outreach programs as NSS have been started in the college from current session and College is planning to start NCC and Rover Rangers in the same session.
- With the start of semester system there is an opportunity to inculcate the research based projects in assignments leading to increase research skill among students.

## Institutional Challenge

- Financial constraints is a biggest challenges for the college towards enhancement & advantage of facility as the college is fully dependent on State Government Grants and bound to the rule and policies of State Government.
- It's a challenge to ensure the minimum 75% attendance of all students as chronic absenteeism of many students remains a constant problem despite of various efforts made regarding.
- Many dropout students in each year of Under Graduate courses offered and finding the reason behind it and to resolve the issue remains a challenge, as many students did not complete their courses.
- With limited financial support it's a challenge for college to start innovative programmes of a multi and inter disciplinary nature in accordance with New Education Policy.
- Without NAAC Accreditation and UGC- 12(B) fund raising is a big challenge for college.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal is dedicated to provide affordable quality education inculcating the principles of equality, morality, ethics, unity and equilibrium. On this basis Vision, Mission and objectives of the College are clearly stated and communicated through the prospectus, which is updated in every session. Being an Affiliated State Government College, affiliated to Sri Dev Suman Uttarakhand University Tehri Garhwal, College strictly adheres to the curriculum designed, developed by the Board of Studies constituted by the Affiliating University.

The curriculum is well-implemented by our College by ensuring regular Classes strictly adhering to the **Academic Calendar** prepared by the Calendar Committee, **Time Table** prepared at the beginning of every session and **Teaching Plan** prepared by each faculty ensuring the completion of syllabus in time. **Teachers Diary** maintained by each faculty to record day to day curriculum delivery and **Student Attendance Register** of each faculty are inspected and verified by the Principal at the end of every week to ensure the regularity of classes. It is ensured that each faculty make provision of extra classes after returning from long term leave like Medical Leave, Child Care Leave, Duty Leave (for FDP/Training) in order to complete the syllabus in time.

Crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability incorporated in the syllabus of various paper/programmes. College ensures to address in meticulous these issues in curriculum in regular classes and also sensitize students through various events/ activities/ awareness programs. Majority of faculty undertake paper setting and assessment work of UG programs of the Affiliating

University. Faculty participated in various seminar/workshop/programmes to update themselves regarding new curriculum.

To enhance effectiveness of curriculum deliveries, classroom infrastructure, ICT infrastructure, Laboratories facilities, Library facilities including learning resources etc are periodically upgraded by the college in order to make teaching and learning innovative and creative. College Internal Quality Assurance Cell plans, monitor and ensures effective implementation of the curriculum, Regular feedback regarding is taken by the stakeholders and further analyzed to take action for improvement. Quality of curricular delivery system is ensured by the feedback system.

### **Teaching-learning and Evaluation**

In Student Enrolment process, College follows the prospectus prepared in accordance with the guidelines issued by the State Government and Affiliating University. The average enrolment percentage of new students is 40%. The average enrolment percentage in metric term seems to be low but it caters almost 100 percent need of the local, as the number of sanctioned seat is almost double of the required seats. There are 100 % of Full time teachers against the sanctioned post with 75% having doctoral degree (PhD) and all teachers fulfill the eligibility as per UGC norms and they keep themselves updated with recent developments in their subjects by participating in Conferences, Seminars, Orientation Program, Refresher Course, Short term Course, Training etc. Student and full time teacher ratio is 33.46 : 1 .

As per requirement of the topic covered and the level of students faculty members uses various teaching learning methods to enhance learning experiences student centric methods like are widely used by each faculty to endeavour the delivery of curriculum. These methodologies employed have proven to be successful largely to hone the abilities of the students. ICT tools are used in the College for curriculum delivery to enhance the effectiveness of teaching.

Programme and course outcomes for all programmes offered by the College has been aovod and displayed in the College website. Programme and course specific outcomes are communicated at the start of session and start of every new topic by each faculty in the class. Course wise and programme wise learning outcome are assessed through Student response in classroom, students response in feedback and Results of internal and external exams. Effective interactive teaching influences the learning outcomes.

There is complete transparency in the internal assessment. Internal assessment is done through written test, assignment/projects, class seminars, viva etc. Questions are set with the view to test learning outcomes. All the records are maintained by every department and students are judged by their performance and grouped into various categories like slow learners advance learners. Average pass percentage of students during last five years is 77.46 %.

## **Research, Innovations and Extension**

College have less research opportunities, as our College is Government College which runs only UG programmes in Arts, Commerce and Science. Despite of this, College in order to create an environment conducive for research and innovation various initiatives is undertaken in the assessment years. In order to support research, research journals, magazines and news paper have been subscribed in the library. Students were encouraged to prepare Dissertation and projects in order to inculcate the research culture in curriculum. Faculty members are encouraged to include lectures and seminars on research methodology in classroom teaching to develop research skills among the students. Publication of College magazine during assessment year was an effort to develop research skill among the students through articulation. During the assessment years College teaching faculty has published about thirty research papers in the field of Social Science and Science in National and International Journals and a total of twelve chapters in edited volumes/books have been published by the teaching faculty.

College facilitates the students with the concept of Indian Traditional Knowledge through the curriculum and extracurricular activities to make them understand the importance of roots of knowledge system. Legal concepts for the protection, System of traditional knowledge protection, Patents as a strategy to increase protection of traditional knowledge have been covered under the workshop organized on Intellectual Property Right. This workshop sensitized the participants about the role of IPR in innovation and invention.

College aims to promote discipline healthy outlook and develop positive attitudes, social values and sense of responsibility among students toward the nation and society in order to solve the societal issues and problems by involving with the community through activity based extension and outreach programs conducted by various Committees/Cell of College. Many of these activities have been conducted in collaboration of Government Departments and Non-Government agencies. During the assessment period more than 100 of extension activities sensitizing on of core issues has been conducted in the College.

College Principal and three teaching faculty have been recognized for their services and awarded by the State Government and government recognized agencies during the assessment period.

## **Infrastructure and Learning Resources**

College has a campus with adequate infrastructure and physical facilities to promote teaching-learning process

and co-curricular activities. Main building consists of Administrative set-up, Library with reading room and two ICT enabled rooms in ground floor. Arts block in First floor of main building consist of Class rooms, Staffroom (Arts faculty), Girls common room and separate toilet facility for Boys, Girls and Faculty. Commerce block in second floor of main building consist of Class rooms, Staffroom (Commerce faculty), One room for computer lab and separate toilet facility for Boys, Girls and Faculty. Second Building (Science Block) consists of Class rooms, four Laboratories, Staffroom (Science faculty), Examination room, Sports room, NSS room, Open University Room, Multi-purpose Hall and separate toilet facility for Boys, Girls, Faculty and physically handicapped person. Ramp and Lift (Elevator) have been installed in College.

Desktop along with printer and network connectivity is facilitated to each official in office, Principal Room, IQAC Room and Examination Room. One interactive Overhead Projector, One overhead projector along with Mic, Audio system, White Board, Automatic motorized screen, Wi-Fi dongles has been procured to facilitate ICT classes. CCTV surveillance System was installed in the college in the session 2017-18. Wi-Fi facility for students is provided in the main building.

College has its own borewell submersible pump, water cooler and water purifiers, ensuring fresh and safe water facilities. College has installed automatic hand sanitizer at the entrance of each building. Iron (S.S) benches have been facilitated for students in corridors of both building.

Cultural committee of the college promotes the various cultural activities to provide student's opportunities to express themselves, build confidence, and develop creativity, diversity and artistic quality that are essential for their development. Cultural committee is continuously increasing resources required like Harmonium, Dholak, Traditional dresses and accessories for performing the cultural activities. College provides adequate facilities for sports facilities, as various indoor and outdoor games are organized by the sports committee. Students are also promoted to participate in University Level Competitions. Student's maximum participation in sports and cultural activities is ensured by the College.

### **Student Support and Progression**

College is committed to support holistic growth of the students through its support services. Students are exposed to a variety of activities allowing them to explore their area of interests. Various cultural and sports activities are conducted in every session to develop the overall personality of the students. College ensures the maximum participation of students in these activities and encourages them by issuing Certificates and prizes.

College has an active Anti-ragging Cell, Anti- Drug Cell, Women Harassment Cell, SC/ST Cell and OBC Cell



ensuring ragging free, drug free, safe and healthy environment in the College. College has a robust Grievance Redressal Cell and Internal Complaint Committee to develop an amenable and obligated attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the College. To ensure safety CCTV Surveillance System has installed in the College. College Career Counselling Cell is continuously organizing the activities that support to the students to build a rewarding career by providing guidance to improve skills, preparation for competitive examination and higher education. The passed out students of the College have received success in various fields and most of them have progressed to Higher Education.

Post metric Scholarships to the SC/ST/OBC students belonging to weaker sanctions under reservation scheme are provided by the Government through National Scholarship Portal. Scholarship under CM Vatsalya Yojna of State Government of Uttarakhand has been provided to student.

College magazine (Kanvmedha) brings out the latent creative talents among the students by providing them an opportunity for creative work and self expression. College has Parents Teachers Association which provides assistance to improve amenities to the students of the College. Student representation in various administrative and co-curricular committees like IQAC, Sports Committee, and Cultural Committee ensures their participation in the progress of the College. Student Council of the College is formed through election for various posts as per the constitution laid by Affiliating University following the recommendations of Lyngdoh Committee. College has an active Alumni Association and alumni are involved in every important activity of the College. Alumni showed substantial proclivity to serve the College in these events.

## **Governance, Leadership and Management**

All the activities of all stakeholders of the College cohere to the stated vision, mission and goals. The participatory and decentralized governance system consisting of Principal, IQAC teaching and non-teaching staff coordinates the academic and administrative planning and its effective implementation. For effective functioning and smooth governance in College, Principal forms the various Committees at College level consisting of Coordinator and members in every session consisting of teaching and non teaching staff. Coordinator with the help of its committee members effectively executes their functions under the supervision of Principal.

As an Affiliating Government College, College follows the academic statute in accordance with NEP 2020 as per guidelines of GOI and the affiliating university Sri Dev Suman Uttarakhand University. Service rules, Conduct rules, Procurement Rules and all Government orders laid by the Government of Uttarakhand are strictly followed in administration and management of the College. Attendance of all teaching and non teaching

staff of the College is recorded by face detection through Biometric machine. College is using various e-governance platforms of GOI and State Government of Uttarakhand ensuring transparency in management.

Performance appraisal of teaching and non-teaching staff is done by the Directorate of Higher Education, Uttarakhand on the basis API and verified documents forwarded by the Head of the Institution. Performance appraisal of permanent non-teaching staff is done on the basis of their ACR submitted by the Principal based on various parameters.

College receives the grant for various items on quarterly/yearly basis from the State Government of Uttarakhand. College follows the set procedure, rules and policy laid by the State Government regarding mobilization of these funds. As a Government College, Government Colleges have a provision of internal Audit by College, Audit by the Directorate of Higher Education and External Audit by the Government authorized body. College internal audit is done at the end of each Financial Year by the Committee formed by the Principal. Audit have been conducted by the Chartered Accountant. IQAC has been constituted and functional from the session 2018-19 in the College. College IQAC is continuously engaged in enhancing the academic and administrative practices.

### **Institutional Values and Best Practices**

In order to aware the students on the recent debates, developments and trends around the issues of gender, social inclusivity and environment, College has addressed these issues regularly by organizing various sensitization programs during the assessment period. College is committed towards women safety and empowerment. Measures like installation of CCTV surveillance system, formation of Women harassment Cell, Anti-ragging Cell, Grievance Cell, Internal Complaint Committee, Disciplinary Committee, Counselling Cell, entry of outsiders details in the main gate etc ensures the disciplined and secure environment for girl students. Convenience and comfort is facilitated through separate toilets in each block and each floor and through separate common room for girl students. To promote and assess the gender equality and non-discrimination on grounds of gender Gender Audit has been conducted.

Environment friendly initiatives like presenting actual (live) plant instead of flower or flower bouquet to guests, single use plastic-free zone, waste management, botanical garden, installation of solar system, installing nests for sparrow, No Smoking Zone, formation of Anti Drug Cell, formation of Environment Club, Cleanliness drives under various schemes under various occasions, Plantation drives like Each One Plant One, Harela week

etc, various awareness programs and competitions on environmental core issues helps the College to build an eco friendly campus.

College strives to promote value-based education, social consciousness and good citizenry among the students. College facilitates comprehensive environment for students to nurture cooperation, tolerance, mutual respect and harmony towards cultural, regional, linguistic, socio economic and diversities of our nation. College promotes regular celebrations/organization of National and International commemorative days, events and festivals in order to arouse nationalism patriotism and cultural heritage among the stakeholders. Since inception College has implemented dress code for students to bring a sense of equality. Daily morning assembly starts with flag hosting and national anthem and daily in evening national song is sung to sensitize the students and faculty toward constitutional obligations.

College institutional distinctiveness is reflected in its disciplined, clean and green campus and its commitment for constant growth in quality education, extension activities and infrastructural facilities for the students leading to the overall growth of the students.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJKIYA MAHAVIDYALAYA KANVAGHATI KOTDWAR (PAURI GARHWAL)
Address	Rajkiya Mahavidyalaya Kanvaghati Kotdwar Luthapur, P-O- Kalalghati Kotdwar, Distt- Pauri Garhwal Uttarakhand
City	Kotdwar
State	Uttarakhand
Pin	246149
Website	<a href="http://www.gdckanvaghati.in">www.gdckanvaghati.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Vijay Kumar Agarwal	01382-242400	9411536583	-	gdckotbhabar@gmail.com
IQAC / CIQA coordinator	Vinay Devlal	-	9411598606	-	iqacgdckanvaghati@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Uttarakhand	Sri Dev Suman Uttarakhand Vishwavidyalay	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-07-2021	<a href="#">View Document</a>
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rajkiya Mahavidyalaya Kanvaghati Kotdwar Luthapur, P-O- Kalalghati Kotdwar, Distt- Pauri Garhwal Uttarakhand	Semi-urban	1.811282	1497.39

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	Intermediate	English,Hindi	360	85
UG	BA,English	36	Intermediate	English,Hindi	360	128
UG	BA,Hindi	36	Intermediate	Hindi	360	133
UG	BA,Sanskrit	36	Intermediate	Hindi,Sanskrit	360	21
UG	BA,Economics	36	Intermediate	English,Hindi	360	133
UG	BA,Political Science	36	Intermediate	English,Hindi	360	204
UG	BA,Sociology	36	Intermediate	English,Hindi	360	176
UG	BSc,Mathematics	36	Intermediate	English,Hindi	360	105
UG	BSc,Physics	36	Intermediate	English,Hindi	360	105
UG	BSc,Chemistry	36	Intermediate	English,Hindi	720	201
UG	BSc,Zoology	36	Intermediate	English,Hindi	360	96
UG	BSc,Botany	36	Intermediate	English,Hindi	360	96

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				1				12			
Recruited	2	0	0	2	1	0	0	1	7	5	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				21
Recruited	16	3	0	19
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	1	0	0	5	3	0	11
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0



<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	182	4	0	0	186
	Female	364	1	0	0	365
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	44	31	32	26
	Female	88	61	70	54
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	1	1	2
	Others	0	0	0	0
OBC	Male	5	3	2	0
	Female	6	8	9	5
	Others	0	0	0	0
General	Male	178	124	100	182
	Female	281	263	190	209
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		604	491	404	478

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	NEP 2020 has been implemented by the State Government in Uttarakhand. Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal being an affiliated college implements curriculum notified by
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	<p>the affiliating University. Our Affiliating University Sri Dev suman Uttarakhand University Tehri Garhwal designed and developed the new curriculum in accordance with New Education Policy 2020 guidelines which is implemented in the college from current session. The new curriculum provides multi disciplinary and interdisciplinary education with integration of vocational education and soft skill development. Students have a flexibility to choose elective courses offered by other Department. A committee at college level to implement the NEP based curriculum in line is constituted led by the respective heads of faculty in Arts, Commerce and Science. College is being proactive towards the setting up of standards to ensure effective implementation of multidisciplinary programmes.</p>
2. Academic bank of credits (ABC):	<p>Rajkiya Mahavidyalaya Kanvaghati Kotdwar (Pauri Garhwal) has taken a move toward implementation of Academic Bank of Credits (ABC) as per notification of Affiliating University. College students were oriented about the facility and functionality of ABC Platform under a Digi Locker framework developed by National e-Governance Division of the Ministry of Electronics and Information Technology. To enable credit mobility, our College students have been registered through Affiliating University on Digi Locker. Undergraduate students of first year of current batch registered themselves on Digi Locker and opened an academic account. Total 199 First Semester students of College have been registered under ABC ID of the affiliating University.</p>
3. Skill development:	<p>With the implementation of new curriculum designed &amp; developed by Affiliating University under NEP College is offering at least two vocational /Skill programme in each subject, offered in college. College is offering Garhwali Bhasha avam Sanskrit, Prayojanmoolak Hindi, Communcaitive English Grammar, English Listening and speaking skills, Nitynaimittik Anusthaan, Jyotish shastra ke mool Siddhant, Data Analysis, Issues of rural government, Study of Voting Pattern and Voting Behaviour, Gender Sensitization ,Basic Instrumentation skill, Cosmetic and perfume Chemistry Basic Analytical Chemistry, Organik Spectroscopy , Differential Calculus, Vector Analysis, Bio fertilizers, Herbal Technology, Public Health and Hygiene, Sericulture etc, Vocational courses. The College has taken</p>

	<p>additional initiative in this regard by signing MOU with SFTI (Shakuntalam Film and Television Institute, Kotdwar) to provide a free one year Skill-based Diploma course- 'Live Action Direction' approved by Skill India (PMKVY), with the objective of skill development ensuring employment generation to economically weaker students. New courses will be added from current session.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Government Degree College Kanvaghathi Kotdwar is already working towards the implementation of NEP 2020, the college is working towards integration in the educational structure according to the knowledge system of India, and the college has Hindi and Sanskrit subjects. Necessary study material of all subjects is also available in Hindi and English language in the college library. All subjects (excluding Linguistic Subjects) are taught bilingually in Hindi and English. Towards Integration of Indian Knowledge system in Educational framework provided by University under new curriculum, College is offering Communication Skill, Environment Science and value education, Shreemad Bhagwat Geeta mein Prabandh Pratimaan, Vaidik Vigyan/ Vaidk Ganit , Dhyaan/Ramchritmans ke Anuprayukt Darshan ke Maadhyam se Vyaktitwa Vikas, Bhartiy Parmparik Gyan ka Saar/Vivekanand adhyayan etc. To promote local language and tradition, students are encouraged to perform items/programme in their local language and traditional dress in cultural activities. Competitions on music, dance, drama, singing, poster painting in Garhwali/ Kumauni language are conducted in various departmental and other cultural activities. Students decorate local traditional mud Rangoli (Aipan) in most of the cultural activities in College.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>Rajkiya Mahavidyalaya Kanvaghathi, Kotdwar, Pauri Garhwal is an affiliated college operationalizes the curriculum within the overall framework provided, depending on its resources. Programme Outcomes, Programme Specific Outcomes and Course Outcomes of every discipline are identified and displayed on college website. To achieve the learning outcomes, pedagogy is designed and implemented in teaching-learning processes. Faculty act as instructor, trainer, facilitators and mentor on the outcomes targeted and they through continuous feedback system, assessment and student port folio, ensured that by the end of</p>

	educational experience, Student have achieved the targeted outcomes.
6. Distance education/online education:	Rajkiya Mahavidyalaya Kanvaghati Kotdwar offers courses in the regular mode only as sanctioned by UGC. In this regard e-learning Committee is formed in the College and students are guided to access the open educational resources. College Encourage students to use open access resources for free mock test and enrollment in courses on various learning e-portals like SWAYAM, e-PG Pathshala. The link of various e-learning resources like SWAYAM, NDL, Virtual Lab, e-PG Pathshala etc. are displayed in College Website. Our college facilitates wi-fi to student to enhance their accessibility. To promote distance Education College has started study Centre of Uttarakhand Open University in its Campus.

**Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club in the College was initially formed in the session 2020-21. In current session Election Literacy Club has been set up in the college including faculty members and all students over 18 years of age to sensitize the voters on their electoral rights and electoral process of registration and voting through various awareness activities.
2. Whether students’ co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Electoral Literacy Club/SWEEP Club of the College is functional under the Systematic voters Education and Electoral Participation Program to spread voter awareness. Department in-charge of Political Science Department has been nominated as Nodal Officer/ Coordinator of Electoral Literacy Club/SWEEP Club of College. Coordinator IQAC, In-charge Student Union and three other faculty members (who have experience of performing election duty under Election Commission of India) has been nominated as Mentors in Electoral Literacy Club. Executive Committee under ELC is formed including a member from each class through unanimous election. Total 12 members have been elected for Executive Committee of ELC. Nodal Officer and Executive Committee of ELC unanimously elected Ambassador, Sub-ambassador and Campus icon.

<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>To become a responsible citizenry, Students of the College took the elector’s pledge as prescribed by the Election Commission of India. New voter registration campaign under Electoral Literacy Club was organized in the College to register unregistered voters. Unregistered voters were identified by the Electoral Literacy Club and directed to download Voter Helpline App and register them on the voter list. This process of downloading app and registering new voter was taught to the students and instructed to make aware people surrounding their neighborhood regarding this.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Electoral Awareness Rally was organized by the College Electoral Literacy Club in the local nearby area in order to motivate create awareness among people towards ethical voting and enhancing their participation in voting process. More than 100 members of the College Electoral Literacy Club took active participation in this rally. Poster making competition on voting awareness was conducted in the college by the College Electoral Literacy Club and further these posters were pasted in the College and nearby area. Such activities will further be conducted.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Members of Executive Committee of the College Electoral Literacy Club gave deliberately contributed to identify students completing 18 years and not registered as voter yet. Further members of the executive committee under the guidance of mentors helped students identified for their voter registration under voter registration campaign organized time to time. This is an ongoing process.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
604	491	404	478	451

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 17

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	13	12	10	11

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
110.98	43.75	25.02	7.22	2.17

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

###### Response:

The Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal is dedicated to provide affordable quality education inculcating the principles of equality, morality, ethics, unity and equilibrium. On this basis Vision, Mission and objectives of the College are clearly stated and communicated through the prospectus, which is updated in every session.

Being an Affiliated State Government College, affiliated to Sri Dev Suman Uttarakhand University Tehri Garhwal, College strictly adheres to the curriculum designed, developed by the Board of Studies constituted by the Affiliating University. The syllabus, of all subjects/programmes offered is made available on the College website. At the beginning of academic session, College academic calendar is prepared by the calendar committee on the basis of the affiliating university academic calendar. It is displayed on notice board and college website.

The curriculum is well-implemented by our College by ensuring regular Classes strictly adhering to the **Academic Calendar** prepared by the Calendar Committee, **Time Table** prepared at the beginning of every session and **Teaching Plan** prepared by each faculty ensuring the completion of syllabus in time. **Teachers Diary** maintained by each faculty to record day to day curriculum delivery and **Student Attendance Register** of each faculty are inspected and verified by the Principal at the end of every week to ensure the regularity of classes. It is ensured that each faculty make provision of extra classes after returning from long term leave like Medical Leave, Child Care Leave, Duty Leave (for FDP/Training) in order to complete the syllabus in time.

To assure and enhance high quality education, in addition to traditional classes College has introduced ICT in the teaching and learning process from session 2018-19. With the help of open educational resources-audio, video content and self prepared PPT Faculty ensures effective curriculum delivery through lectures in accordance with the prepared teaching plan and documented process supplemented by learning beyond the syllabus text books and classroom through participation in extracurricular activities expanding intellectual horizons and developing relevant competencies. Seminars, group discussion, presentations, poster making and exhibition, story telling, experimental learning, quiz etc are used as student centric methods for effective delivery of curriculum.

Majority of faculty undertake paper setting and assessment work of UG programs of the Affiliating University. Faculty participated in various seminar/workshop/programmes to update themselves regarding new curriculum.

To enhance effectiveness of curriculum deliveries, classroom infrastructure, ICT infrastructure, Laboratories facilities, Library facilities including learning resources etc are periodically upgraded by the college in order to make teaching and learning innovative and creative.

College Internal Quality Assurance Cell plans, monitor and ensures effective implementation of the curriculum, Regular feedback regarding is taken by the stakeholders and further analyzed to take action for improvement. Quality of curricular delivery system is ensured by the feedback system.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response: 1**

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

**1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response: 1.57**

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
38	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### **1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum**

#### **Response:**

College is committed to sensitize students crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability through curriculum and extracurricular activities. Concerning the inculcation of environmental awareness and bring forth burning and global issues pertaining to environment and climate change, Environmental Science is included in curriculum by the Affiliating University as a compulsory qualifying paper for all students of Arts, Commerce and Science. Crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability incorporated in the syllabus of the courses across each streams i.e. Arts, Commerce and Science. College ensures to address in meticulous these issues in curriculum in regular classes.

Professional ethics have been addressed in Political Science, Sociology, Economics and Commerce.

Gender issues have been addressed in great detail in Sociology, Political Science, Hindi, Economics and Commerce.

Human values have been addressed in great detail in literature programmes i.e. Hindi, English, and Sanskrit. Economics, Sociology, Political Science, and Commerce also deals in human values.

Environmental and Sustainability have been addressed in great detail in Environmental Science (Compulsory paper for all), Environmental Studies (Commerce), Ecology, Conservation Biology and Animal Behaviour (Zoology), Ecology (Botany), Green Chemistry in Analytical Chemistry, Green Marketing in Commerce. Hindi, English, Economics, Sociology, Political Science also deals in Environmental and Sustainability.

Various events/ competitions/ activities/ awareness programmes which sensitize about issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability are organized in the college under various cells and committees constituted by the college to make them aware towards their national and social responsibilities. Competitions like Poster, Slogan, Debate, Speech, Quiz etc. on crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are conducted. Various Plantations programs like Each One Plant One, Harela Week have been conducted in and around College. Cleanliness programs/ drive under various schemes/occasions have been conducted in and around College. Awareness Rallies have been organized time to time on various core issues. All National and various International Days are celebrated in the College. Workshop, Lecture series, Awareness program on issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability like workshop on Sustainable Development, awareness program on women Empowerment, women health, Women Security are conducted. College ensures high participation of students in those activities.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 0

#### 1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website**

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 40

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
279	248	171	263	239

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
600	600	600	600	600

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list as published by the HEI and endorsed by the competent authority	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

**Response:** 24.86

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
75	51	50	50	50

**2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
222	222	222	222	222

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

**2.2 Student Teacher Ratio****2.2.1 Student – Full time Teacher Ratio  
(Data for the latest completed academic year)****Response:** 40.27**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

As per requirement of the topic covered and the level of students faculty members uses various teaching learning methods to enhance learning experiences student centric methods like seminars, presentation, participatory group discussion, brainstorming, storytelling, case study, critical incidents, models, experience sharing, assignment (theoretical and practical), quiz etc. are widely used by each faculty to endeavour the delivery of curriculum. Visual images i.e. pictures, posters, story cards, graphs Venn diagram etc are used with the help of ICT tools to present the concept. During the assessment period college allowed to students to build confidence and learn through observation during the visits organized. Problem solving methodologies is used during lab course, dissertations and projects. These methodologies employed have proven to be successful largely to hone the abilities of the students. Students are identified as slow learner and quick learner through interaction in classroom and laboratories by judging their

fundamental knowledge, concept understanding and articulation abilities. Village adoption under Unnat Bharat Abhiyan is an initiative toward experiential-learning on social issues for students to enable practical thinking and reflexive doers.

The learning level of students is assessed by the teacher through their educational background, their past performance in last exams, response in classroom. Through this assessment the students are classified as slow learner and advanced learner. Advanced learners are engaged to help to lower classes or slow learner of their own class. Through quality teaching by making learning process more active and enjoyable teaching faculty plays a dual role as an effective transmitter of knowledge and generator of knowledge.

College has introduced ICT in teaching learning process in session 2018-19 with the formation of ICT class and preparation of ICT Class time table, so that each and every teacher make learning process more effective by use of technology. ICT tools are used in the College for curriculum delivery to enhance the effectiveness of teaching. With the use of communication and technology the learning process in the class become more interacting, interesting and effective. ICT has facilitated the growth in the interactive learning. Course taught in curriculum is supported with the high quality open educational resources. College has e-Learning Committee in order to provide guidance and expertise necessary to develop a rich and rigorous eLearning. E-Learning Committee helped the students to improve user-accessibility and time flexibility to engage in the learning process. WhatsApp Group of Students and teacher of each subject and class of the College are created in every session to share academic content and notices. Use of ICT in the teaching and learning process by the teachers is ensured and monitored by the IQAC.

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 85.92

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	14	14	14	14

#### File Description

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

#### Document

[View Document](#)

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

**Response:** 98.36

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	12	12	12	10

<b>File Description</b>	<b>Document</b>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient****Response:**

An examination committee is constituted by the Principal to conduct the examinations and to redress the grievances regarding examinations. There is complete transparency in the internal assessment, as the College has robust mechanism for the conduct of examinations. Examinations are conducted as per the guidelines issued by an Affiliating University. Usually internal assessment is done through written test, assignment, project, class seminars and viva-voce. Teaching faculty is free to add any other kind of academic activity under internal assessment with a condition that the record of such activity should be properly maintained. Student class attendance is also considered as a component of internal assessment by some teaching faculty. Lab course internal assessment comprises of practical file, experiment observation/record and testing of learning and practical approach to the real-time applications through viva voce. Questions are set with the view to test learning outcomes. Selected topic of assignment/project and schedule for internal examination are communicated well in advance through notice board and whatsapp groups. Assignment/project given to students is to be prepared and submitted within stipulated time. All the records (notices/date sheet, assignment submission proof, answer script, attendance proof etc) are maintained by each department and students are judged by their performance and grouped into various categories like slow learners advance learners. Students are committed with the results and to enhance complete transparency some faculty complete the evaluation process in front of the students. The marks obtained by the students in the internal assessment are uploaded by the teaching faculty in the Affiliating University examination portal within the stipulated time.

Grievances regarding assessment in examinations are listened and addressed by the College Exam Committee. Not a single grievance regarding internal assessment has been received till date, as there is complete transparency in the assessment process. The recorded documents regarding internal assessments (notices/date sheet, assignment submission proof, answer script, attendance proof etc) can be shown to the students in case of any grievance.



For redressal of grievances regarding external assignment, the College Examination Committee takes care and immediately addresses the grievances related to examination at college level. The grievance related to the assessment in External Examinations, student may directly approach the University Redressal Cell or via Incharge College Examination Committee or Principal of the College. The Examination Committee forwards the query to the Exam Controller of the Affiliating University and continuously tracks the action taken on grievance by the University. The information received regarding action taken is quickly communicated to the student. Beside College efforts, student can clarify their doubts regarding assessment; student can receive the copy of the evaluated answer sheet through RTI Act 2005. It is a time bound process, as the Affiliating University is bound to respond within 30 days.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

**2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website**

**Response:**

Programme and course outcomes for all programmes offered by the College has been avowed and displayed in the College website. Programme and course specific outcomes are communicated to the applicants during admission counselling by admission committee members and at the beginning of the classes of every academic session by each teaching faculty. Programme specific outcomes of all the subjects and courses are highlighted by the teacher concerned and heads of the departments of the college through incorporation of emerging trend in domain specific and generic courses and career options open to students after completion of the course. For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad programme outcomes. Students are apprised with the learning objectives and expected outcomes of the each course at the beginning of the session and during the counselling sessions throughout the year. The syllabus depicting the learning objectives of each course is readily available for students and teachers on the College website.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words**

**Response:**

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the College through:

**Responses of Students-** Teaching faculty assess the Attainment of programme outcomes, programme specific outcomes and course outcomes on the basis of responses of students in the class room. Promptness, punctuality and willingness towards the academic tasks are some of the parameters to evaluate the attainment of course outcome. Effective interactive teaching influences the learning outcomes.

**Results of Internal and External Examinations-** The Assessment of outcomes is done by analysing the performance of the students in the internal Examinations and external examinations. The end results declared by the Affiliating University are analysed course-wise, and a comprehensive analysis is made to understand students' performance to evaluate the course outcome. Review Meeting is held by the Principal with the Heads of the Departments to discuss the Results and evaluate attainment of POs, and COs. Remedial measures are undertaken to improve students' performance where it is needed.

**Interaction in co curricular and extracurricular activities-** in Various Co-curricular activities such as Quizzes, Debates, Seminars, Workshops, and Fieldtrips are conducted to ensure the effective transaction of POs and COs. Assessment of the outcomes is measured through interactive session and achievement level by student in participation in Co-curricular and Extracurricular activities.

**Progression and Placement of Pass out Students-** The programme outcome is evaluated periodically through the record of progression of students and through the record of the students placed maintained by the College IQAC.

**Feedback System-** College follows a feedback system to assess and analyse the teaching learning outcome. Student feedback response on the curriculum and teaching learning helps to evaluate the attainment of programme outcomes, programme specific outcomes and course outcomes.

### 2.6.3 Pass percentage of Students during last five years (excluding backlog students)

**Response:** 77.46

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
77	79	87	59	100

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
127	96	102	92	102

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

<b>2.7.1 Online student satisfaction survey regarding teaching learning process</b>	
<b>Response: 3.35</b>	
<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

College facilitates the students with the concept of Indian Traditional Knowledge through the curriculum and extracurricular activities. Indian Traditional Knowledge is covered in the subjects like Sanskrit, Hindi and Sociology to make them understand the importance of roots of knowledge system. Various papers based on Indian Knowledge System have been introduced under New Education Policy in the new curriculum. College took various initiatives during the assessment period for the creation and transfer of knowledge through the Socialization process. Knowledge is transferred through various extension activities conducted by the College. Publication of College magazine (Kanvamedha) during assessment year was an effort to develop research skill among the students through articulation. Translation Activity was conducted under English Department in which students translated the local stories of Uttarakhand from local language to English.

Workshop in order to aware students about Ayurveda as a Knowledge System was organized in the College under IQAC and Counselling Cell in collaboration with the Health Department. Importances of Ayurveda help one to understand and preserve life and leads to self transformation and awakening of consciousness. Knowledge of traditional foods used in the field of Ayurveda was transferred.

Focusing on all round unification of body, mind and soul College in collaboration of external agencies like Yuva Bharat, Patanjali Yoga Sansthan has organized awareness programs on Yoga, a traditional and time honored Indian holistic System of personal, physical, mental and spiritual wellness.

One day workshop was organised on Intellectual Property Right was organized in the college in collaboration with the IPO, Delhi. Legal concepts for the protection, System of traditional knowledge protection, Patents as a strategy to increase protection of traditional knowledge have been covered under the workshop on Intellectual Property Right under National Intellectual Property Awareness Mission. This workshop sensitized the participants about the role of IPR in innovation and invention.

To create awareness among the students about various facets of entrepreneurship as an alternate career option, College organized a one day workshop on entrepreneurship in collaboration with the District Industries Centre, Kotdwar on 12 Feb 2020.

Traditional culture is promoted in cultural activities as an initiative to preserve the local culture and traditions. In most of the Cultural events epan (traditional mud rangoli) is prepared by the students.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### **3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years**

**Response: 2**

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## **3.3 Research Publications and Awards**

### **3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 0.53****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	3	3

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0.71****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	3	0	1	1

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

College aims to promote discipline healthy outlook and develop positive attitudes, social values and sense of responsibility among students toward the nation and society in order to solve the societal issues and problems by involving with the community through activity based extension and outreach programs

conducted by various Committees/Cell of College like IQAC, Counselling Cell, Anti Drug Cell, Environment Cell, ELC and various other committees like Cultural committee, Sports Committee, Faculty/Departmental Councils and other departments. Many of these activities have been conducted in collaboration of Government Departments like Health Department, Forest Department, Police Department, District Industries Centre etc and Non-Government agencies. College has conducted various extension and outreach programs under various Government Schemes like Vittiya Saksharta Abhiyan -VISAKA, Swatch Bharat Abhiyaan -SBA, Swatch Bharat Summer Internship Program -SBSIP, Mahatma Gandhi 150th Birth Anniversary Celebration, Voter Awareness Program, Uttarakhand Youth Festival, Electoral Verification Program, Unnat Bharat Abhiyan, Ajadi ka Amrit Mahotsav, National Unity Day Celebration, Fit India Movement, SVEEP, PM-SYM etc in order to create the sense of responsibility among students through participation thereby becoming a responsible citizen. During the assessment period more than 100 of extension activities focusing on awareness of core issues like Environment, Sustainability Development, Gender issues, Road Safety, Health, Human values etc. has been conducted in the College.

College has conducted various extension activities in neighborhood community under Unnat Bharat Abhiyan in the village adopted like plantation program, cleanliness drive, nukkad natak and rally for Beti Bachao–Beti Padhao, nukkad natak for prohibition of alcohol, public awareness on side effects of drinking and smoking through dialogues, blanket distribution program etc. in order to sensitize the students on the social issues for their holistic developments. It helped students to identify real problems, seek greater understanding, explore innovative solutions and propose ways forward.

Various rallies for awareness on various core issues like environment, cleanliness, anti-drug, voter awareness, girl child education, etc under various schemes have been organized by the college. Numerous Competitive activities like poster making, slogan making, essay, debate, speech, quiz etc on the occasion of commemorative day celebration like Hindi Diwas, Zero Discrimination Day, International Language Day, National Unity Day, International Anti-tobacco Day, Consumer Day, Earth Day, Uttarakhand Day, AIDs Day, International Population Day have been conducted in the College helps the students to develop creative thinking, critical thinking, problem-solving, communication and collaborative abilities. Various awareness workshops/programs on relevant issues Intellectual Property Rights, Entrepreneurship, Sustainable Development, Personality Development, Women Empowerment, Importance of Ayurveda, Digital payments- go cashless go digital, e-Learning etc. Various programs and activities to inculcate human and constitutional values have been conducted in the college. Run for Unity, Garhwal Marathon, Yoga programs and other activities conducted under sports committee ensures the physical development of the students. Numerous activities conducted under cultural committee and faculty/departmental councils provide a platform for the students to unveil and improve their talent. Myriad of activities have been conducted in the college during the assessment period to sensitize the students which beyond doubt helped the students holistic development.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

College Principal and three teaching faculty have been recognized for their services and awarded by the State Government and government recognized agencies during the assessment period.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 28

#### 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	8	6	3

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>



### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:** 0

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

College has a campus with adequate infrastructure and physical facilities to promote teaching-learning process and co-curricular activities. Main building consists of Administrative set-up, Library with reading room and two ICT enabled rooms in ground floor. Arts block in First floor of main building consist of spacious, ventilated and furnished Class rooms, Staffroom (Arts faculty), Girls common room and separate toilet facility for Boys, Girls and Faculty. Commerce block in second floor of main building consist of spacious, ventilated and furnished Class rooms, Staffroom (Commerce faculty), One room for computer lab and separate toilet facility for Boys, Girls and Faculty. Second Building (Science Block) consists of spacious, ventilated and furnished Class rooms, Four equipped Laboratories, Staffroom (Science faculty), Examination room, Sports room, NSS room, Open University Room, Multi-purpose Hall with a seating capacity of 250 persons and separate toilet facility for Boys, Girls, Faculty and physically handicapped person. Ramp and Lift (Elevator) have been installed in College. Parking facility is available in College. Lawn benches have been constructed in open area and Fourteen (three seater) Steel (SS) benches have been placed in the galleries of different blocks. Staff rooms has been facilitated by One Office table along with revolving chair, two visitors cushioned chair and at least one Almirah for every teaching faculty. College has its own borewell submersible pump, water cooler and water purifiers, ensuring fresh and safe water facilities. College has installed automatic hand sanitizer at the entrance of each building.

Desktop along with printer and network connectivity is facilitated to each official in office, Principal Room, IQAC Room and Examination Room. One interactive Overhead Projector, One overhead projector along with Mic, Audio system, White Board, Automatic motorized screen, Wi-Fi dongles has been procured to facilitate ICT classes. One Desktop with 3 in one Printer, Bar Code Printer, Bar Code Scanner and network connectivity is facilitated in Library. Two Desktop along with 3 in one Printer and network connectivity is facilitated for students in the reading room. CCTV surveillance System was installed in the college in the session 2017-18.

Cultural committee of the college promotes the various cultural activities to provide student's opportunities to express themselves, build confidence, and develop creativity, diversity and artistic quality that are essential for their development. Cultural committee is continuously increasing resources required like Harmonium, Dholak, Traditional dresses and accessories for performing the cultural activities.

College provides adequate facilities for sports facilities, as various indoor and outdoor games are organized by the Sports Committee. Students are also promoted to participate in Inter-Collegiate Competitions conducted by the affiliating University. Student's maximum participation in sports and cultural activities is ensured by the College.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 6.81

##### **4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.48	1.61	4.35	1.15	1.29

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## **4.2 Library as a Learning Resource**

**4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students**

**Response:**

The College has a spacious well furnished automated Library along with the well furnished reading room with comfortable seating arrangement for reading and group study. A collection of about Nine thousand books, Journals and magazines cater the need of the students. One Desktop with 3 in one Printer, Bar Code Printer, Bar Code Scanner and network connectivity is facilitated in Library for automation. Two Desktop along with printer and network connectivity is facilitated for students in the reading room. College provides e-Library services to the students and faculties. For this purpose, e-Granthalaya 4.0 from NIC has been implemented in all government colleges in the state which is hosted in NIC Cloud and is utilized

LIVE for online data entry and circulation. This cluster provides access of e-Catalog in public domain and Digital Library services to library members using MOPAC- Mobile Responsive OPAC and e-Granthalaya Mobile App. In order to support research, 11 research journals, magazines and news paper have been subscribed during the assessment years in the library. In the session 2019-20 INFLIBNET NLIST programme was subscribed by the college. College faculty and student were benefitted with the e-Resources available through N-LIST programme. Due to financial constraint it was discontinued in the next session, but in the interest of students and the faculty, College has a plan to subscribe it in the near future. College faculty and e-learning committee encourages students to reap the benefits of open resources like National Digital Library of India, SWAYAM, Swayam Prabha, ePg pathshala, Virtual Lab and their quick links have been depicted in the College Website. College Library is optimally used by the faculty and students. College Library with the implementation of technology ensures that access to knowledge and information is equitable available to all.

### 4.3 IT Infrastructure

**4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

College realizes the importance of information technology in teaching learning, evaluation, co curricular activities, awareness programs and institutional governance. College is committed to adapt ICT facilities and regularly upgrade them. New methods of teaching with the help of ICT tools have enhanced the teaching learning process. A need assessment for replacement, upgradation and addition of ICT facilities in the College is assessed at the beginning of the session and during the receipt of grant regarding. Desktop along with printer and network connectivity is facilitated to each official in office, Principal Room, IQAC Room and Examination Room. One interactive Overhead Projector, One overhead projector along with Mic, Audio system, White Board, Automatic motorized screen, Wi-Fi dongles has been procured to facilitate ICT classes. One Desktop with 3 in one Printer, Bar Code Printer, Bar Code Scanner and network connectivity is facilitated in Library. Two Desktop along with 3 in one Printer and network connectivity is facilitated for students in the reading room. Wi-Fi- Facility with the available network has been provided in the main building. CCTV surveillance System was installed in the college in the session 2017-18. The college has availed the services of different Internet Service Providers (ISP) during the assessment period. The college upgraded the internal networking to distribute the internet connection to administration block, IQAC cell, smart classroom, library, examination room. The college has Broadband internet facility of 30 Mbps bandwidth lease line of Bharat Sanchar Nigam Ltd (BSNL). College started an internet facility with a bandwidth of 10 Mbps of Jio during 09/11/2020-26/03/2022. The college has the internet facility with bandwidth of 15 Mbps service provided by the Colours Marketing IP-NET.

**DETAIL OF ICT EQUIPMENTS**

S.No.	Items	Number of Items
01	Desktop	6
02	All-in-one-Desktop	2
03	CPU	6
04	UPS	8
05	LED TV	1
06	MODEM/ROUTER	6
07	Wi-Fi Dongle	2
08	THREE IN ONE PRINTER	6
09	PRINTERS	1
10	DVD/CD	23
11	PEN DRIVE	7
12	HARD DISK	1
13	CC CAMERA SETUP	1
14	OVERHEAD PROJECTOR	1
15	INTERACTIVE OVERHEAD PROJECTOR	1
16	LAPTOP	1

File Description	Document
Upload Additional information	<a href="#">View Document</a>

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 302

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 2

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support

*facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 56.37

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
38.33	41.85	19.98	5.77	0.69

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**Response:** 4.37

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
32	21	14	17	22

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 49.18

#### 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
261	143	310	233	247

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** B. 3 of the above



File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 34.33

#### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	45	39	15	7

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
77	79	87	59	100

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

**Response: 0**

#### 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

**Response: 0**

#### 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

*five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 5.6

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	8	6	3

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

First batch passed out in 2018 and alumni have been raised above five hundred till date. College Alumni Association has been established in our institute since 2018–2019 in order to promote close relations between the Institution and its alumni and among the alumni themselves. Registration process of College Alumni Association has been started and will be registered soon. On the completion of tenure period of Alumni Association core committee, re-election for the same is conducted on fresh committee. Students who have passed out of our college can fill out a registration form for membership in the Alumni Association. The registration form for membership in the College Alumni Association is available on the

college website and whatsapp group. At least one meeting of the College Alumni Association is held within each academic year. This meeting helps bring back a lot of memories for the alumni give the attendees a chance to build amazing connects, find some amazing career opportunities and grow their network. The members of the Alumni Association are ready to give their valuable suggestions and support for the development of the college. Alumni are involved in every important activity of the College and they showed substantial proclivity to serve the College in these events like participation in Annual Functions, Induction program, Plantation program etc. Alumni participate in all the welfare activities and policy-making projects from time to time. The college always seeks the opinion of alumni regarding all such policies. Periodic surveys were conducted to gather information regarding the academic progression, current job profile, and other information from the alumni. The college has collected detailed contact information of the College alumni. College took initiatives to guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society. The feedback obtained from them is also analysed by IQAC members and the college alumni committee so that the principal can take the necessary action to implement these suggestions and enhance the performance of the college. With the active cooperation of the Alumni Council in the college, the students get guidance in the right direction. The College Alumni association is moving ahead, with selfless intentions for the growth and development of college students and society around. The association will continuously work towards its vision for a better tomorrow.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

**6.1.1** *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

**Response:**

*College governance and leadership approaches towards the fulfillment of its vision and mission through quality education and academic excellence ensuring the inclusive and holistic developments of the students. The vision of the College is reflective from each and every activity conducted/organized by various departments/committees of the College. The academic and administrative planning and implementation reflects the governance and leadership of the College to achieve its mission.*

*Towards the NEP Implementation, College has implemented the new curriculum providing multi disciplinary, interdisciplinary education with integration of vocational education and soft skill development and implementation of Academic Bank of Credit.*

*Governance and leadership is visible in Sustained institutional growth of the College infrastructural resources. College through its own efforts managed to increase its infrastructural resources of more than Rs. Fifty Lakh through elected representative i.e MP, MLA, through NGO and through CSR scheme of Bank. More than Ninety percent of the total furniture of the College is arranged through this.*

*Principal is the supreme authority (Drawing and Disbursing Officer) and administers the College with the support of teaching and non teaching faculty. All activities of College are divided into three major sections- administrative, academic and co curricular and extracurricular activities. Various Committees and Cell are constituted by the Principal which are responsible and accountable for above activities. These Committees and Cell comprise of teaching and non teaching staff. Students are also a part of various Committees/Cell. Each staff member as a coordinator or member of various committees participates in the overall functioning of the College. About forty committees are constituted in every academic session to look after the affairs regarding to development, admission, purchase, time table, examinations, grievances, anti ragging, library, sports, culture, discipline etc. Mandate of each committee is defined. The college committees have been empowered to be an essential component for the smooth conduct of academic and administrative matters of the college. College Principal, College Development Committee comprising three teacher representative one from each faculty actively participate in decision making. Coordinator and members of Committees/Cell and Head of all departments have ample scope in decision making. Open and interactive environment created by the authority and administration encourages the stakeholders to participate and suggest their perspective in decision making and planning process. A continuous two way communication with all stakeholders is ensured by the College administration. Efforts to encourage the culture of participation of all stakeholders while formulating short term and long term Institutional Perspective Plan by consulting parents, students, alumni through Parent Teacher Association, Student Union, Alumni Association respectively.*

## 6.2 Strategy Development and Deployment

**6.2.1** *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

*Effective deployment of the College perspective plan during the assessment period is reflected by the curriculum enrichment through add-on courses and extracurricular activities, efficiency in teaching learning and education process with a fine result of students, conduction of various awareness programs, increase in the support services, increase in library resources and other infrastructural resources, induction and enhancement of ICT facilities.*

*College perspective plan based on SWOC analysis and future plan received by the departments have been deployed and reflected in the following developments:*

- *Initiating and enhancement of ICT facilities like One Smart Class and one ICT class*
- *Installation of CCTV Surveillance System*
- *Library Automation*
- *Immense growth in Library resources*
- *Immense growth in Students and staff furniture*
- *Increase in lab equipments*
- *Increase in support services*
- *Installation of Solar System*
- *Listed in UGC 2(f)*
- *Tablet distributed to 464 students*
- *Increase in co curricular and extracurricular activities*
- *Increase in Social Extension programs in collaboration with external agencies*
- *MOU with the Institute for skill based course for students.*

*The appointment, service rules, procedures, recruitment and promotion policies rules put forth by Uttarakhand Secretariate and Directorate of Higher Education Uttarkhand. The recruitment of teaching faculty is done through Uttarakhand Public Service Commission. Temporary teachers are appointed either by the Directorate of Higher Education Uttarkhand or by the College Principal on the basis of directives issued by the Directorate of Higher Education Uttarkhand. Permanent non-teaching staff is appointed by the Uttarakhand Subordinate Service Commission. Uttarakhand Government Service rules and Conduct rules is strictly followed.*

**6.2.2 Institution implements e-governance in its operations**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Performance appraisal of teaching and non-teaching staff is done by the Directorate of Higher Education, Uttarakhand on the basis of verified documents forwarded by the Head of the Institution. Performance appraisal of permanent teachers is done on the basis of Academic Performance Indicators such as:

- Teaching learning
- Professional development
- Co-curricular and extension activities
- Research and academic contribution

On the basis of above parameters as per the guidelines of API for performance appraisal specified in the UGC regulation 2018 teaching faculty apply online Under CAS (Career Advancement Scheme) through SAMARTH portal of HED Uttarakhand and forward application to College IQAC. College IQAC check and verify the updated self assessment application of employee and If there is any mistake or anything left to be added to the form by the employee, then the IQAC request for re-submission. After checking the

application and putting the score verified by the IQAC the application is forwarded to the Principal to process the application for further processing. Principal then recommends the teaching faculty for placement into next higher grade and forward application to the Directorate of Higher Education, Uttarakhand.

Performance appraisal of permanent non-teaching staff is done by the Directorate of Higher Education, Uttarakhand on the basis of their Annual Confidential Report forwarded by the Principal on the basis of parameters such as:

- **Assessment of personal attributes**
  - Attitude towards work
  - Decision making ability
  - Initiative
  - Ability to inspire and motivate
  - Behavior with public and relationship with the colleagues
- **Assessment of Work Output**
  - Accomplishment of Work Plan
  - Quality of Work Output
- **Pen Picture by reporting Authority (Principal)**

DHE Constitutes the Departmental Promotion Committee to check and verify all applications. DPC then recommend or reject the promotion of staff. The fourth Class temporary employees working on outsource basis are also monitored and their wages (on daily basis) are fixed and revised as per Uttarakhand Government guidelines.

All the permanent members of the teaching and non teaching faculty are covered under various schemes of the Government of Uttarakhand like Pension Scheme - Old Pension Scheme (OPS) for old employees and New Pension Scheme (NPS) for new employees, Family Pension, General Provident Fund (GPF) for old employees, State Government Employee Group Insurance and Saving Scheme (GIS), State Government Health Scheme (SGHS).

Beside the rules and procedures as a part of welfare to all Government employees, College maintains the Sikshak Kalyan Kosh (for teaching faculty) and Karmachari Kalyan Kosh (for non teaching faculty) for financial support and welfare measures to empower the faculty. Under these schemes usually funds are provided to the staff in case of medical exigencies and to support the staff financially on case basis.

### **6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**



**Response: 0****6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years****Response: 17.93****6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	6	6	4	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
17	16	17	17	17

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

The only external source of fund for the College is the State Government of Uttarakhand. College receives the grant for various items on yearly/quarterly basis. College received the funds from the Government of Uttarakhand under various heads like salary, dearness allowance (DA), transfer travel allowance, travelling allowance, office expenditures, electricity, expenditure on furniture, maintenance of equipments and IT facilities etc.

The budgetary requirement is assessed and demanded from the Directorate of Higher Education at the beginning of the financial year/ quarter. Budget is allocated to the College by the Directorate of Higher Education at the beginning of financial year in some heads and at the beginning of each quarter of the financial year in some heads. College follows the set procedure, rules and policy laid by the State Government regarding mobilization of these funds. College also mobilizes the financial resources received through fees (Student Fund) in various item to enhance student support facilities. College strictly follows the procurement rules 2019 Government of Uttarakhand and other revised circulars and government orders regarding. The budget is utilized head wise. Principal constituted the College Purchase Committee including at least one expert with commerce background (from teaching faculty) and one trained expert on financial administration (from non-teaching faculty) in order to ensure accountability. On the receipt of budget approval document, College principal calls a meeting with the coordinators and members of the Department/Committee (concerned with the heads of budget allotted) along with the College Purchase Committee. In the meeting the product/work/area for resource mobilization is determined on the basis of College priorities. Procurement process is completed with the efforts of members of Department/Committee (concerned with the heads of budget allotted), members of College Purchase Committee, Officials Accounts Section and the Principal. Utilization is monitored by the Administrative officer and principal of the College ensuring accountability and transparency.

As a Government College, Government Colleges have a provision of internal Audit by College, Audit by the Directorate of Higher Education and External Audit by the Government authorized body. College conducts internal audit on the completion of each Financial Year by the Committee formed by the Principal. Other external audits are due on the part of Government hopefully will be conducted in near future. In internal audit the purchase process and the bills are duly examined. The annual physical verification involves the verification of consumable and non consumable stocks. College took initiative for external audit by hiring Registered Chartered Accountant. Registered Professional Chartered Accountant Firm audited the College financial statements of the assessment period with the Unique Document Identification Number (*UDIN*)- 23017652BGVXTV3793.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### Response:

IQAC has been constituted and functional from the session 2018-19 in the College. College IQAC is continuously engaged in enhancing the academic and administrative practices throughout the assessment period through:

- **Regular conduct of meetings-** At least three meetings of IQAC in an academic year are ensured to discuss intended and constructive methods and strategy to improve academic and administrative practices in the College.
- **Prepare perspective plans-** As a road map to achieve vision, mission, and goals of the College perspective plans are prepared by the IQAC with the consultancy of all the stakeholders. Perspective plan includes curricular enrichment, promotion of co curricular and extra-curricular activities, extension of support services etc.
- **Initiating the plans-** IQAC is responsible for initiating plans effectively.
- **Introduction and enhancement of ICT classes-** ICT in teaching and learning process was introduced from the session 2018-19 with one ICT Classroom and a compulsory schedule for each teaching faculty. ICT facilities were enhanced in the next session with one more Smart Class Room.
- **Wall of Velour** was inaugurated in the College to inspire the young minds and inculcate values of patriotism among them.
- **College Website** came into existence in 2017 and was functional but in view of NAAC accreditation and change in the College name, new website is developed by the IQAC with new name and domain.
- **Up gradation of Library-** To prepare plans for upgradation of library infrastructure and has initiated the plan with a result of automation of library and increase in its resources during the assessment period.
- **Initiating Good Practices-** During the assessment years IQAC initiated the practices like ban on Single use plastic a move towards single use plastic free zone, No Helmet No Entry for students/staff members entering in two-wheeler.
- **Introduction of add-on course-** College IQAC has signed an MOU with the institute offering skill based programs under Skill India Mission.
- **Organizing Student Induction Program** at the beginning of the session.
- **Establishment of student council**
- **Establishment of Alumni Association-** Alumni Association has been established in our institute since 2018–2019 in order to promote close relations between the Institution and its alumni and among the alumni themselves.
- Organising of **awareness workshop/programs** on various core issues like Intellectual Property

Rights, Entrepreneurship, Sustainable Development, Personality Development, Yoga awareness program, Blood Donation, Aparajita Program, Ayurveda, Eco Tourism, Health & Hygiene etc.

- **Implementation of initiatives of GOI** by organising various Awareness program under Government Schemes like Vittiya Saksharta Abhiyan-VISAKA, Swatch Bharat Summer Internship Program-SBSIP, Mahatma Gandhi 150th Birth Anniversary Celebration, PM-SYM, Voter Awareness Program, Voter Verification Program
- **Commemorative Days celebration/programs conducted by IQAC**- zero discrimination Day, International Women Day, International Language Day.
- **Conduction of Plantation programs**- Conduction of long duration plantation program- Each One Plant One and Harela week to involve students in environment protection creating a sense of responsibility.
- **Feedback Process**- To Collect suggestions from all stakeholders through feedback on curriculum, infrastructure, supporting system, library, and other issues from teacher, students, parent and alumni.
- **Monitor**- IQAC monitors the academic and administrative practices and evaluates the outcomes.
- **Future Plan**- College IQAC collects the future plan from each departments and committees at the end of the year, which helps in making the action plan for the upcoming years.
- **Reports**- At the end of each academic year College IQAC collects the reports from various Cells and committees.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**

**4. Participation in NIRF and other recognized rankings**

**5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

File Description	Document
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words**

**Response:**

College is committed to ensure gender equality and non-discrimination on grounds of gender. It is ensured that girl students/ women staff are treated properly and the dignity is not harmed. Equal platform and opportunities are provided for both female and male students/employees. Equal opportunity is given to all students in various co-curricular, extracurricular activities, field visits. The College have high student female ratio so priority is given to the safety, security and all round development of girl students. In order to aware the students on the recent debates, developments and trends around the issues of gender, social inclusivity and environment, College has addressed these issues regularly by organizing various sensitization programs during the assessment period like various competitions and awareness programs on Women empowerment, zero discrimination, women self defense, girl child education- Beti padhao Beti Bachao, women health and hygiene etc. Sharing of success stories of successful local women and their social, economic, cultural and political achievements have been part of most of these awareness programs. Introducing the Add on skill based course and majority of participants being girl students is an initiative towards women empowerment. College is committed towards women safety and empowerment. Measures like installation of CCTV surveillance system, formation of Women harassment Cell, Anti-ragging Cell, Grievance Cell, Internal Complaint Committee, Disciplinary Committee, Counselling Cell, entry of outsiders detail in the gate etc ensures the disciplined and secure environment for girl students. Convenience and comfort is facilitated through separate toilets in each block and each floor and through separate common room for girl students. Separate sitting arrangements have been made for boys and girls in the library reading room.

To promote and assess the gender equality and non-discrimination on grounds of gender, College has conducted Gender Audits during the assessment years.

Our College girls are voluntarily very active in carrying different tasks on and off campus. They have been provided many opportunities to address various core issues of the society in the nearby area and the adopted village through Nukkad Natak, Rallies, plantation drive, cleanliness drive etc in order to inculcate the sense of responsibility among them.

To bring attention to issues such as gender equality, reproductive rights, and violence and abuse against women Women's Day is celebrated in the College and the efforts/contribution of all female staff members are appreciated and recognized in this program.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

**Response:**

***Towards Providing an inclusive environment*** College efforts to build a nation of youth who are noble in their attitude and morally responsible to promote better education, economic upliftment by providing many infrastructural facilities for variety of activities for holistic development of the students. Sports and Cultural program caters the interest and abilities of the students which paves the way in providing an inclusive environment. College provides a barrier free environment, needed facilities with technological assistance like Lifts and CCTV surveillance, labs, Library, Girls common room, Smart room, Meeting room, parking facilities, differently abled students facility in every part of the college, Ground for sports. The subject Constitution of India and Professional ethics is made mandatory to all U.G students across disciplines. College has proactively taken several efforts/initiatives in providing an inclusive environment.

***Tolerance and harmony towards Cultural and Regional-*** The prominent and other commemorative days are enthusiastically celebrated by College staff and students jointly with pledges, various activities and competitions related to the event every year include the following. Independence Day, Republic Day, Gandhi Jayanti, World Environment Day, Women's Day, Voters Day, Yoga Day, Teacher's Day, National Education day Pradushan mukt Diwali. College celebrates regional festival of plantation like Harela Diwas. Oath is taken by students on Sports Day for tolerance and harmony.

***Tolerance and harmony towards linguistic-*** College believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination in the college. Regardless of the different cultural background, college focuses on developing the students through academics, co-curricular and extracurricular activities and celebrating linguistic day like Hindi Diwas, Matra Bhasha Diwas for preserving the language. Local language is promoted in Cultural activities of the College.

***Tolerance and Harmony towards communal socioeconomic-*** Motivational lectures of field experts mostly Ex Defense personnel has been addressed in various activities of the College for enhancing the student's overall and personality development to make them responsible citizens following the national values of Social and Communal harmony and National Integration. The various departments of the college conduct seminars, workshops and programs. Various Extension programs like village adoption under Unnat Bharat Abhiyan help to promote communal harmony and tolerance among the stakeholders.

***Sensitization of students and employees to the constitutional obligations: values, rights, duties, and responsibilities of citizens-*** Beside celebrations of National days, Sensitization of the students to the constitutional obligations are maintained by curriculum and extra-curriculum activities conducted by the college. Students have compulsion in opting the course of Environmental Studies in the second which provide them insights of environment act, Wildlife protection acts, Forest act, Global environment act, Degradation, Pollution etc. Addition too many regular programs college organized program name APARIJITA for women safety and security to educate girls about their rights. Seminars, debates, on topics like Gender equity, Voters electoral day, Population day etc performed in college to sensitize students and employees to the constitutional obligations. Practice of Daily flag hosting, national anthem during morning assembly and national song during departure assembly Sensitize students and employees to the constitutional obligations.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>



## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### Response:

#### 1. Title of Best Practice- ENVIRONMENT- SENSITIZATION

#### Objectives of the Practice-

- To aware the students and other stakeholders about the environment and its various sensitive issues.
- To make the surrounding cleaner and greener.
- To help the students to realize the importance of man and environment relationship.
- To create a positive attitude among students toward environment protection.

#### The Context-

Environmental sensitization enriches the ability of an individual to perceive and process information about their environment. The awareness programs aware of the natural environment and making choices that benefit--rather than hurt--the earth. In recent years, environmental awareness has gained increased attention. It's an initiative of the College to prepare students as a major player in environmental protection.

**Practice** – During the assessment period the following practices have been followed toward environment sensitization.

- **Formation of Environment Club in College-** A Club of teachers and students has been constituted focusing on enriching role and participation of students. All activities to be conducted under Club is mostly planned and executed with the maximum participation of student members and students of the College.
- **Awareness programs** awareness programs like Swatch Bharat Abhiyan, SBSIP, Clean Campus Green Campus, Save Himalayas Program, Save Sparrow Program, etc. have been conducted with the maximum participation of Students and other stakeholders.
- **Awareness rallies** awareness rallies to support the above mentioned programs to sensitize on environment have been conducted nearby College and market with the maximum participation of Students.
- **Cleanliness programs/drives** have been conducted in the College and nearby College under above mentioned programs and on the occasion of National Days.
- **Plantation Programs** – At least two long duration Plantation Programs like Each One Plant One, Harela week etc. in a year is being conducted on and off campus. Plantation programs are also conducted in every National Days.
- **Door to Door Campaign** has been conducted under various awareness programmes like SBSIP, Pollution free diwali, UBA etc.
- **Seminar/workshop/Competitions** on Environment core issues like Sustainable Development, Environment Protection, Global Warming, Eco-Tourism, Earth Day,DIY- Best of waste compt. etc. have been conducted

- **Poster Pasting-** Poster made during these activities for promotion or for competitions is pasted in the College Galleries, nearby area, primary school, panchayat bhawan etc.
- **Use of (live) plants** instead of flower or flower bouquet to welcome the guests was started in the year 2016 and still followed strictly.
- **No use of plastic bags** and single use plastic in the College Campus.

#### **Evidence of Success-**

- The practice of offering live plant is now followed by the nearby institutes / colleges.
- Participants were highly motivated through these activities to spread the message of these programs.
- Increased plantation in and around College.
- Large number of student's participation in Plantation / Awareness program developed the sense of responsibility among them.
- It has successfully sensitized the participant towards the conservation of environment to the large extent.
- Overall it contributed a bit towards an eco friendly environment

#### **Problems encountered and Resources required-**

Lack of financial resources limits the range and level of programs/activities. The output and reach of programs can be improved by allocating funds for conducting such programs.

Preservation of plants planted under the plantation programs is a major problem as many plants were destroyed, which could have been saved if plant guard has been installed along with the plantation.

## **2. Title of the best practice: Faculty Council Activities: Holistic Development of Students**

#### **Objectives of the Practice:**

- To develop the overall personality of the students
- To develop teacher-student bond.
- To provide a conducive environment for the students to express their ideas and talents.
- To promote regional languages and traditions among students
- To Identifying and nurturing student talents through competitions

**The Context:** this practice is an initiative towards the attainment of the mission- overall development of the College students. Faculty Council is a platform for the students :

- To learn leadership and coordination through team work
- To unleash and improve their talents
- To make better relations among them
- To improve teacher-student bonding

Faculty council is formed in each faculty i.e. Arts, Commerce and Science. Faculty council organizes various competitions under this council and faculty ensures the maximum participation of the students in these activities. Opportunity to organize and participate in various activities helps the students to hone their management and leadership skills.

**The Practice** College focuses on academic development as well as ethical, socio-cultural, and personality development of the students, Faculty in charge discusses their plans and experiences with other faculty members and students of the department, and faculty activities are scheduled through exchange of ideas among students. The following preparatory procedure is followed:

- Joint meeting of all members, representative & faculty members.
- Detailed scheduling of the activities to be conducted based on the choice of students.
- Arrangements and stating the responsibilities of members and representatives.
- Ensuring maximum participation

Numerous competitive activities like Debate, Speech, Poster making, Slogan making, Quiz, General awareness, Essay writing on core issues like Road Safety, Women Empowerment, Human Values, Environment and Sustainability, Modernization/Digital Awareness, Socio economical with the themes like War and peace, Earth Day, Earth protection, Ecology, Anti-Drug, Sustainable Development, DIY- Best of waste, Role of women in uttarakhand Economy, Privatization , Migration in Uttarakhand, Self Employment oppurtunities in Uttarakhand, Impact of Mobile Phone in Indian Society, Effect of Demonetisation in Indian Economy, GST etc.

To promote Culture and Tradition various competitive activities (Solo or Group) like Regional language poetry, Folk/traditional dance, Folk art- apen, Folk/traditional song, Mehndi, Traditional dress has been conducted.

Competitive activities like Ramp Walk, Hair Style, Debate, Speech, Singing and dancing etc. Increased Confidence and improve the personality of students

#### **Evidence of Success:**

- High level of participation
- Increased teacher-student bond
- Many students who didn't respond in class, after participation in these activities surprised positive changes are witnessed.
- Increase in Confidence of participants
- Overall helpful in the development of personality of students.

#### **Problems Encountered and Resources Required**

A financial constraint restricts the range and level of activities/programs, as there is large scope to improve quality and increase range and activities. Such activities should be financially supported by the Department of Higher Education.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### Response:

The Rajkiya Mahavidyalaya Kanvaghati Kotdwar Pauri Garhwal institutional distinctiveness is reflected in its disciplined clean and green campus and its commitment for constant growth in quality education, extension activities and infrastructural facilities for the students leading to the overall growth of the students. College strives to promote value-based education, social consciousness and good citizenry among the students.

To enhance effectiveness of curriculum deliveries, classroom infrastructure, ICT infrastructure, Laboratories facilities, Library facilities including learning resources etc are periodically upgraded by the college in order to make teaching and learning innovative and creative.

Environment friendly initiatives like presenting actual (live) plant instead of flower or flower bouquet to guests, single use plastic-free zone, waste management, botanical garden, installation of solar system, installing nests for sparrow, No Smoking Zone, formation of Anti Drug Cell, formation of Environment Club, Cleanliness drives under various schemes under various occasions, Plantation drives like Each One Plant One, Harela week etc, various awareness programs and competitions on environmental core issues etc helps the College to build an eco friendly campus.

College strives to promote value-based education, social consciousness and good citizenry among the students. College facilitates comprehensive environment for students to nurture cooperation, tolerance, mutual respect and harmony towards cultural, regional, linguistic, socio economic and diversities of our nation. College promotes regular celebrations/organization of National and International commemorative days, events and festivals in order to arouse nationalism patriotism and cultural heritage among the stakeholders. Since inception College has implemented dress code for students to bring a sense of equality.

College aims to promote discipline healthy outlook and develop positive attitudes, social values and sense of responsibility among students toward the nation and society in order to solve the societal issues and problems by involving with the community through activity based extension and outreach programs conducted by various Committees/Cell of College like IQAC, Counselling Cell, Anti Drug Cell, Environment Cell, ELC and various other committees and departments. Many of these activities have been conducted in collaboration of Government Departments like Health Department, Forest Department, Police Department, District Industries Centre etc and Non-Government agencies. College has conducted various extension and outreach programs under various Government Schemes in order to create the sense of responsibility among students through participation thereby becoming a responsible citizen. During the assessment period more than 100 of extension activities focusing on awareness of core issues like Environment, Sustainability Development, Gender issues, Road Safety, Health, Human values etc. has

been conducted in the College.

Cultural committee of the college promotes the various cultural activities to provide student's opportunities to express themselves, build confidence, and develop creativity, diversity and artistic quality that are essential for their development. Cultural committee is continuously increasing resources required like Harmonium, Dholak, Traditional dresses and accessories for performing the cultural activities. College provides adequate facilities for sports facilities, as various indoor and outdoor games are organized by the sports committee. Students are also promoted to participate in University Level Competitions. Student's maximum participation in sports and cultural activities is ensured by the College.

With an intention to make students aware about the opportunities and scope in various fields to develop career, College Career Counselling Cell is continuously organizing the activities that support to the students to build a rewarding career by providing guidance to improve skills, preparation for competitive examination and higher education. Placement Cell is active in the College and strives to provide opportunities to the students. In the session 2018-19 six students were placed through College Placement Cell. The passed out students of the College have received success in various fields and most of them have progressed to Higher Education.

College magazine (Kanvmedha) brings out the latent creative talents among the students by providing them an opportunity for creative work and self expression.

College has Parents Teachers Association which provides assistance to improve amenities to the students of the College. Student representation in various administrative and co-curricular committees including IQAC, Sports Committee, and Cultural Committee etc has been facilitated to ensure their participation in the progress of the College.

Student Council of the College is formed through election for various posts like President, Secretary, Vice-president, Joint Secretary, Treasurer and University Representative as per the constitution laid by Affiliating University following the recommendations of Lyngdoh Committee.

College has an active Alumni Association and alumni are involved in every important activity of the College. Alumni showed substantial proclivity to serve the College in these events.

College is committed to support holistic growth of the students through its support services. Students are exposed to a variety of activities allowing them to explore their area of interests. Various cultural and sports activities are conducted in every session to develop the overall personality of the students. College ensures the maximum participation of students in these activities and encourages them by issuing Certificates and prizes.

College is using e-governance platform like AISHE of Ministry of Education GOI, MIS of HED Uttarakhand, IFMS of State Government of Uttarakhand, Samarth e-portal of HED Uttarakhand, CM e-Dashboard of State Government of Uttarakhand, Affiliating University Examination portal ensuring transparency in management.

The only external source of fund for the College is the State Government of Uttarakhand. College receives the grant for various items on quarterly basis. College through its own efforts managed to increase its

infrastructural resources of more than Rs. Fifty Lakh through elected representative i.e MP, MLA, through NGO and through CSR scheme of Bank. College mobilizes the financial resources received through fees (Student Fund) in various item to enhance student support facilities.

For the overall development of the college, the college administration frames a student centric policy in accordance with the vision and mission of the institution. The college frames various committees to formulate a development plan after discussing with the stake holders to transform the vision and mission of the college into reality. The governance of the college, reflective through effective leadership, defines the college distinctive characteristics in terms of addressing the needs of students.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

In the session 2019-20 INFLIBNET NLIST programme was subscribed by the college. College faculty and student were benefitted with the E- Resources available through N-LIST programme. College has a plan to re subscribed the N-LIST programme in the future.

The only external source of fund for the College is the State Government of Uttarakhand. College receives the grant for various items on quarterly basis. College through its own efforts managed to increase its infrastructural resources of more than Rs. Fifty Lakh through elected representative i.e MP, MLA, through NGO and through CSR scheme of Bank.

### **Concluding Remarks :**

The college is committed for conscious and consistent improvement and enhancement in quality of education imparted through core element like infrastructural development, Teaching & learning process, Co-curricular activities, extra-curricular activities, consultancy, student supportive service etc. In this regard NAAC Accreditation and further being part of next cycle will develop a system for continuous improvement in the overall performance of college.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</b></p> <p><b>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>12</td> <td>12</td> <td>12</td> <td>10</td> </tr> </tbody> </table> <p>Remark : As per the clarification received from HEI, DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	0	1	0	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	14	12	12	12	10
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	1	0	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
14	12	12	12	10																	
3.2.2	<p><b>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</b></p> <p><b>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>2</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	1	0	1	0	0	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	2	0	0
2021-22	2020-21	2019-20	2018-19	2017-18																	
1	0	1	0	0																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	2	0	0																	
3.3.1	<p><b>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</b></p> <p><b>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</b></p> <p>Answer before DVV Verification:</p>																				



2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	3	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	3	3

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	12	19	10	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	8	6	3

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
106.50	42.14	20.67	6.07	0.88

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
38.33	41.85	19.98	5.77	0.69

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.2 ***Following capacity development and skills enhancement activities are organised for improving students' capability***

1. ***Soft skills***
2. ***Language and communication skills***
3. ***Life skills (Yoga, physical fitness, health and hygiene)***
4. ***ICT/computing skills***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. ***Implementation of guidelines of statutory/regulatory bodies***
2. ***Organisation wide awareness and undertakings on policies with zero tolerance***
3. ***Mechanisms for submission of online/offline students' grievances***
4. ***Timely redressal of the grievances through appropriate committees***

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
22	31	58	7	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
32	45	39	15	7

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

77	79	87	59	100
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
77	79	87	59	100

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	7	9	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
9	2	8	6	3

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

**2.Extended Profile Deviations**

**Extended Profile Deviations**

No Deviations